

Fourth Degree Exemplification

Saturday, *September 12th* at Oak Harbor St. Augustine's Catholic Church
185 N Oak Harbor St, Oak Harbor, WA 98277



Host Assembly

Whidbey-Fidalgo Assembly #2276

Ceremonial District Marshal

Bill Smith

Degree Team

Western Washington Fourth Degree Team

Exemplification Honoree

The Honoree for this Fourth-Degree Exemplification is Jack Newman, Jr.

Schedule of Events

Registration:	12:30 - 1:45 pm
Rehearsal of Degree Team / Color Guard:	11:30am to 1:30pm
Lunch (Provided by Host Assembly):	12:00 to 12:30 pm
Exemplification Ceremony:	2 - 3:20pm
Pictures:	3:30 - 4 pm
MASS:	5:00 - 6:00 pm
Banquet:	6 - 8:30 pm

Fees

The exemplification fee for each candidate, except priests is \$90.00. The fee includes Fourth Degree lapel pins and one banquet ticket. There is no exemplification fee for priests or religious brothers; however, their assembly will pay \$25.00 to cover the cost of the Fourth-Degree pin and the dinner. The candidate's or the assembly's check is to be made payable to the Masters Fund, Knights of Columbus. Evening banquet cost for candidates' wives, Sir Knights, and guests is \$25.00. Host-provided lunch is \$10 per person. Advance reservation and payment are required. Make checks for the banquet tickets payable to Masters Fund, Knights of Columbus. DO NOT ABBREVIATE KNIGHTS OF COLUMBUS ON CHECKS FEES.

Important Note

The exemplification fee does not change if the candidate does not attend dinner. Nor does the exemplification fee pay for the candidate's name tag or annual assembly dues or fees relating to the assembly in accordance with Article XIII, Section 24(k). The exemplification is set forth by the Board of Directors under Article IX, Membership, Section 26.

Attire

ARTICLE XI, Section 38, Official Dress. The official dress for the Fourth Degree shall be:

- (a) 4th Degree uniform or plain suit and tie, dress and footwear.
- (b) A member serving in the armed forces of his country, full-time police, and Firefighters shall be considered in proper attire when dressed in a Class A dress uniform.

Ladies, as men are dressed formally, please dress appropriately.

Administrative Procedures

The sponsor will ensure that the candidate prints all information legibly on the Form 4. The applicant, his sponsor, and the applicant's Council FS will sign the Form 4. Ensure the candidate's 3rd Degree is updated with Supreme, so the Form 4 is not rejected. After the Assembly's Admission Committee's action, the FN and FC will sign the Form 4. The FC will forward the signed Form 4 (all copies) and the applicant's check to the District Master. After the degree, the District Master will sign and send Form 4s to Supreme with copies to councils and assemblies.

Membership Requirements

ARTICLE IX, MEMBERSHIP, Section 25. Eligibility for Membership. (a) Applications for membership in the Fourth Degree may be made to any Assembly provided the applicant is:

- (i) Over eighteen years of age.
- (ii) A citizen of the country in which he resides, or with permission from the Master of the District over the area where he claims citizenship, with the understanding that if permission is granted the pledge of allegiance will be to the country of citizenship.
- (iii) A Third-Degree member in good standing in his council.
- (iv) A former member whose membership was terminated for failure to pay dues or by a withdrawal card if he has been readmitted to good standing in his council.
- (v) A practical Catholic in union with the Holy See.

Form 4 Procedures

All Form 4s should be sent to the District Master completed as exemplified above. The form should be complete with all attached copies. No reason for FC/FS/FN to remove any copies. The form is not completed till the District Master signs them. The District Master will send an electronic copy to the FS/FC/FN when requested. The District Master will keep all forms digitally. The *Supreme Secretary Copy* **MUST** be present. The District Master expects the FC/FN to ensure the Form 4 is filled out correctly using the above example and sent to the District Master two weeks prior to the exemplification in accordance with the Laws and Rules Governing the 4th Degree. FN/FC are to call the District Master directly for candidates with short notice.